Art and the Outdoors –

Referral Form

Please fill out the form giving as much information as possible that is relevant to the referral. Facilitation is dependent on the information given in order to ensure bespoke sessions are planned to meet the needs of each individual learner. This form is secure and GDPR compliant.

Referrer Details

 Name of referring organisation and position held by referrer

Name of organisation (e.g School, Council etc) Position held by referrer

Name of Referrer (person completing this form) \*

First Name Last Name

Referrer Address: (Please give organisational address if referring from school/council etc)

Organisation (School/College/Social Care/Health Care/Private Referral

Street Address

Town/City County

Postcode

Referrer Phone Number & email\*

Area Code Phone Number Email address

1

**Learner details:**

Name of Learner being referred

First Name Middle Name Last Name

Learner Address \*

Learner date of birth

Day month year

Street Address

Street Address Line 2

City County

Postcode

Is the Learner Looked after or Adopted?

Looked After Adopted

Name of Learner’s Parent/Carer \*

First Name Last Name

Parent/Carer Email

example@example.com

Parent/Carer phone number \*

Area Code Phone Number

 Prior to making the referral, please indicate all the areas you believe the learner will be interested in:

Being creative.

Being outdoors and taking part in forest school style activities.

Engaging in practical activities.

Interacting with animals.

Significant diagnosis relevant to the referral.

Please also include any medical issues that we should be aware of:

Reason for referral: What are the difficulties being experienced by the learner and how is this impacting their experience of education/home life/social interactions and relationships? Please be as specific as you can as this helps us to plan sessions.

To help with our planning, are there any specific needs that the facilitator should be aware of that may impact on the session? For example, sensory needs; behaviour trigger; high levels of anxiety which prevent engagement; or, language difficulties?

3

Are there any safeguarding issues which we need to be aware of? If MASH are involved with the learner please give details of main contact.

We send reports out at the end of terms 2, 4 and 6. Please let us know who you would like these reports copied to:

The referrer Parents

Other professionals involved: Please give contact details below

Details of other professionals you would like to receive learner reports:

What are your expectations of the sessions and how do you feel our sessions will best support them? Please give 2-3 initial outcomes for staff to work towards during the sessions. \*

Are you interested in your learner undertaking any of the following along side the :

A vocational qualification - e.g. Open Awards Entry Level Award and

 Certificate in Creative Arts (art or photography based)

Functional Skills Math - Entry Level - Level 2 available

Functional Skills English - Entry level 1 - Level 2 available

I do not wish my learner to undertake a qualification at the time of referral

Who is funding the sessions? Please see our Terms and Conditions.

Email for sending invoices:

example@example.com

Any other information that you feel is important for us to be aware of:

5

Referral checklist

Please note that we require this referral, an EHCP (where applicable) and signed permission forms prior to sessions starting. Any relevant safeguarding information should also be shared prior to the last session. I can be contacted on 07838154557 as needed to discuss any sensitive information.

Has the learner’s EHCP been attached to referral?

Yes No

Does not have an EHCP EHCP in progress

Have the permission forms been given to parents/carers for completion? Please ensure these are returned or brought to the first session. We will be unable to start the sessions without these being signed.

Participation permission form Data permission form

Covid Policy form

Referrer Signature

Date of referral

